



STRAKE JESUIT COLLEGE PREPARATORY
8900 Bel l a i r e BLVD., HOUSTON, TX 77036



Dear Ladies and Gentlemen:

We are pleased that you have accepted one of our Strake Jesuit seniors as a volunteer for your organization. Strake Jesuit has a strong tradition of volunteer service and we hope our volunteer student helped your organization in a meaningful way, and at the same time was also enriched by his experience there.

Your efforts in completing the information requested below is truly appreciated; it will help us keep track of the hours the student volunteered. Please return this completed sheet to the student volunteer after he completes his scheduled work with your organization, or you may choose to forward it directly.

Sincerely,

Reynold D'Souza
Service Projects Coordinator
(Ph): 713.448.8437
(Fax): 713.774.6427
rdsouza@strakejesuit.org

(To be filled by an authorized person at volunteer organization)

Name of student volunteer

Hours volunteered

Comments:

Name and Title of person filling form

Date

Organization

Daytime Phone # for
verification purposes

For Official Use Only

Date received: _____

Verified hours on: _____